

APPENDIX A

CONTRACT HOLDER - DECLARATION OF UNDERSTANDING



NEWPORT
CITY COUNCIL

CYNGOR DINAS

CASNEWYDD

ADDRESS:, Newport,(postcode)

PROVISION OF INFORMATION

I have been provided with:

[Renting Homes: checklist for landlords and tenants \[HTML\] | GOV.WALES](#)

- A written statement of occupation <https://www.gov.wales/renting-homes-model-written-statements>.
- Information about the landlord (or agent) – [form RHW2](#).
- A copy of the valid **EPC** (Energy Performance Certificate) for the dwelling.
- Information regarding **holding deposits and the deposit** is protected in an authorised deposit scheme to which I have information of.
- The dwelling meets the [Fitness For Human Habitation](#) (FFHH) requirements or if not, I am aware of the landlords plans to undertake repair work. I am aware I can declare the property as being unfit and may take civil action or may contact the Newport city Council for help with property defects using email EHHousing@newport.gov.uk or telephone number: 01633 656 656.
- A copy of a valid **Electrical Installation Condition Report (EICR)**
- A copy of a valid **Gas Safety Certificate**

FIRE PRECAUTIONS

The use and purpose of the fire precautions facilities as set out below have been explained to me and I understand them:

1. The fire alarm.
2. The means of escape.
3. The protection of the escape route and keeping it free from obstruction.
4. The importance of fire doors.
5. Firefighting equipment.

I am aware to notify the licence holder or representative in a timely manner of any risks, faults or maintenance that relate to fire safety.

I am aware I will allow access to the property by the Landlord or representative to carry out repairs and safety inspections in line with Part 4 of the Renting (Homes) Wales Act 2016.

WASTE MANAGEMENT

The arrangements for waste storage, collection and recycling have been explained to me as set out below and I understand them.

1. Non-recycling waste to be placed for collection prior to 6am of the delivery day in black refuse sacks placed in the wheelie bins.

2. Recycling waste, namely cans, bottles and paper should be placed in the appropriate recycling box.
3. No refuse sacks or any other type of waste must be allowed to accumulate within the curtilage of the property.
4. Only normal household waste may be disposed of within a wheelie bin. Do not dispose of oil, grease, asbestos, clinical waste, building waste or garden waste. For advice on how these and bulky items may be disposed of or for any information on waste or recycling visit: [Waste & Recycling | Newport City Council](#)
5. Contract holders unwanted furniture, appliances, and other household fixtures shall not be permitted to accumulate within yards, gardens, or forecourts of the property and that those items can be disposed of via arranging a collection with a small fee or delivered by themselves by using the Household Waste Recycling Centre located at Docks Way, Maesglas, Newport, Gwent NP20 2NS.

For more information about opening times, fees and items accepted visit [Waste & Recycling | Newport City Council](#).

ANTI-SOCIAL BEHAVIOUR

The requirements relating to anti-social behaviour as set out below have been explained to me and I understand them.

I am aware that under the Renting Homes (Wales) Act 2016, all occupation contracts must include the anti-social behaviour term included in the model written statements.

1. What may constitute anti-social behaviour - Anti-social behaviour and other prohibited conduct can include excessive noise, verbal abuse, and physical assault. It also includes domestic abuse (including physical, emotional, and sexual, psychological, emotional, or financial abuse).
2. The standard of behaviour expected.
3. The consequence of anti-social behaviour including formal action by the police, educational body, or local authority.
4. The possible consequences in terms of my Occupation Contract- If the contract-holder breaches this term of the contract, the landlord is able to serve a possession notice and commence court proceedings on the same day. The contract-holder can also be held responsible for the behaviour of anyone else who lives in or visits the dwelling.

DECLARATION OF UNDERSTANDING

I have read and understood the declarations of understanding in relation to:

- The Provision of Information.
- Fire Precautions.
- Waste Management.
- Anti-Social Behaviour.

I understand that if I fail to comply with these, I may be committing an offence for which I may be prosecuted. PLEASE SIGN BELOW:

| Occupier/Contract holder | Licence holder/Manager signature |
|---------------------------------|---|
| Full name Signature | |
| Dated | |